**INDICATIVE AGENDA FOR ACCREDITATION VISIT**

**Date of Accreditation Visit**

**Location of Accreditation Visit**

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| **Programme Time** | **Meeting** | **Participants** |
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| **Day 1** | | |
| Evening | Private meeting (usually at Hotel) | FICM ACCP Panel |
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| **Day 2** | | |
| 09:10 | Private meeting | HEI & FICM ACCP Panel only  Programme Lead/Clinical Lead |
| 9:30 | Meeting with senior management | Dean of Faculty  Head of Department/School  Programme Leader |
| 10:30 | **BREAK** | |
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| 10.45 | Meeting with course team | Programme Leader  All teaching staff, Lecturers & Clinical representatives  Staff from relevant support areas (library, ICT etc.) |
| 12.45 | **LUNCH *(if virtual 30mins lunch, 30 mins meeting, lunch 12.45-13.15, meeting 13.15-13.45)*** | Meeting with students if an existing programme, include a range of training stages/locations if possible ***\*Please note no University representatives should join this meeting*** |
| 14.00 | Tour of the teaching accommodation, library, ICT and other relevant facilities | Programme Leader  FICM ACCP Panel |
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| 15.00 | Meeting with clinical support team | Clinical Tutors/Clinical Mentors (include at least two sites if possible) |
| 16.00 | Private meeting of the panel | FICM ACCP Panel |
| 16.30 | FEEDBACK | FICM ACCP Panel  Dean of Faculty  Head of Department/School  Programme Leader/clinical lead |
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